

AMENDMENT
ORDINANCE NUMBER: 4-1005

PURCHASING ORDINANCE

An Ordinance creating the position of Purchasing Agent and establishing Purchasing Procedures for the Town of Ridgeway.

BE IT ORDAINED by the Mayor and Council in meeting duly assembled.

WHEREAS, the Council desires to amend Section 2.1 Competitive Bidding – Required Exception, in order to increase the minimum amount required for a bid from \$500.00 to \$1500.00;

WHEREAS, council strikes Section 2.1 Competitive Bidding – Required Exception, previously passed June 11, 1991, and inserts the following:

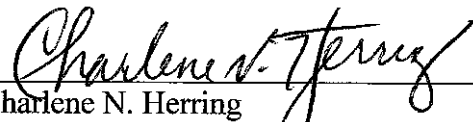
NOW THEREFORE, BE IT ORDAINED THAT:

SECTION 2.1: Competitive Bidding – Required Exception


Before any purchases or contracts for supplies, materials, equipment or services exceeding \$1,000.00 are made, the purchasing agent shall give ample opportunity for competitive bidding or request for proposals (RFPs). For purchases or contracts not exceeding \$1,000.00 oral bids may be accepted. All other bids shall be in writing. Competitive bidding shall be encouraged for all contracts, purchases or sales. However, in the event of an emergency affecting the public welfare, health or safety, the provisions of this section shall not apply. A full report of the circumstances of an emergency purchase shall be filed by the purchasing agent with the Town council and shall be entered in the minutes of the council.

DONE in Council this 12th day of October, 2017.

MAYOR:


Charlene N. Herring

TOWN CLERK:


Vivian A. Case

FIRST READING: 9/14/17
SECOND READING: 10/12/17