WATER/SEWER UTILITY CRISIS PLAN
TOWN OF RIDGEWAY

Plan of Action	Persons Responsible
1. Notification of crisis to Town Council and Police Department	1. Mayor, Town Clerk, and Utility Director
2. Postings regarding crisis are as follows:	2. Town Clerk, Utility Director, Police Department
a. Town answering machine	
b. Town website / Facebook	
c. Major news stations	
d. Windows/Doors: Town Hall, Post Office, Police Station	
e. Emails, eblasts, or phone notification to businesses, healthcare facilities, schools, and fire department.	Angela Harrison (803) 337-3921, Dede Ruff (803) 337-2669
f. Signage at entry points to Town: Hwy 21, Hwy 34, Longtown Rd/Church St, Peach St, Third St, Coleman Blvd.	
g. Notice to elderly citizens via Meals on Wheels	
3. Continuous monitoring and notification of crisis status to Mayor/Council	3. Utility Director, Clerk, Police Department